

Long Point Country BayFest

941 Concession Rd. 2
Port Rowan, ON Canada
NOE 1M0



Community Festival • Labour Day Weekend • September 2-4, 2022

Dear **Food Vendor**

We hope that you'll be joining us for this fun family event in Port Rowan along the shores of Lake Erie! We have changed our format and will be offering a one day market for vendors. Enclosed is an application for participation in the **Long Point Country BayFest 2022**. All **Vendors** who return this application with payment **by July 2, 2022** are automatically registered and a spot will be reserved in your name

Event Overview:

Saturday September 3, 2022	10am - 12pm	Booth Setup
	12pm - 8pm	Open Hours – Vendor can choose to stay open after if they wish

Vendors **MUST** complete and send the following documents to the Vendor Chairperson by **July 2, 2022**. All of these forms are included in the vendor package on the website.

- Bayfest Food Vendor Application
- HN Health Unit Food Special Event Food Provider Application
- Business Liscence Norfolk County
- Insurance Certificate naming Norfolk County AND Port Rowan Bayfest as additionally insured with \$2 million libability coverage for this event.
- Norfolk County Fire and Rescue Tent Requirement Form
- Payment for Vendor Spot - **Payments can be made by Cash, cheque, or e-transfer to bayfest.treasurer@gmail.com**

BayFest will provide each Food Vendor with a Permit issued by Norfolk County for display at your Booth on the day of your arrival to BayFest.

The Corporation of Norfolk County (Licensing Office)

is located at:
50 Colborne St. S.,
Simcoe, ON,
N3Y 4H3.
Telephone: 519-5870
Fax: 519-426-8573

The HNHU is located at:
12 Gilbertson Drive (PO BOX 247)
Simcoe, ON
N3Y 4L1
Telephone: 519-426-6170
Fax: 519-426-9974
specialevents@hnhu.org

If you have any questions, please do not hesitate to contact Stephanie at: fouc33@gmail.com

Looking forward to seeing you there!

Sincerely

Stephanie

Vendor Chairperson
Long Point Country BayFest

Long Point Country BayFest

941 Concession Rd. 2
Port Rowan, ON Canada
NOE 1M0



Community Festival • Labour Day Weekend • September 2-4, 2022

Contract for BayFest Food Vendors

- The purpose of this Festival is to spotlight our local people and their endeavors.
- **BayFest** is NOT responsible for damages, injuries, or loss to person or property. Insurance is the responsibility of the applicant.
- The location of Food Vendors will be in Lions Park by the Harbour unless otherwise arranged by the **BayFest** Committee. Space will be assigned upon arrival. Parking for ONE vehicle will be available nearby.
- Booth Costs:
 - Individual space 10'L x 10'D: **\$100.00** / Double Space 20'L x 10'D: **\$150.00**
 - Cheques are to be made payable to *Long Point Country BayFest2020* (**no preauthorized payments please – cheques, cash or e transfers accepted**)
 - **Final due date is July 2, 2022**
- Hydro will be available at a cost of \$15.00 (no discounts).
- Set-up will be begin at 10:00 am on Saturday. Tear down and clean up can start after 8:00 pm on Saturday
- Be prepared to remain on your site during official opening hours (Saturday 12pm - 8 pm). **BayFest** does not provide security for your property if/when left unattended.

NOTE: Please leave the site as you found it. Vendors are always welcome to stay open after the suggested hours for as long as they wish

Name: _____ Phone: _____

Address: _____

e-Mail: _____

Product Description: _____

Space Needed: Single 10'L x 10'D @ \$100.00
 Double 20'L x 10'D @ \$150.00

Hydro Needed @ \$15.00: Yes No Extra Garbage Pick-Up @ \$5.00: Yes No

Hydro: 220 50A 20A 110V 3 Prong Trailer Plus Other: _____

TOTAL: \$ _____ Signature of Vendor: _____

Cheque Payable to: Long Point Country BayFest 2022

Liability Insurance Clause Coverage for this event attached.